

EXAMINATION SCHEDULE
JANUARY 2012

<u>DATE</u>	<u>SESSION I</u>	<u>SESSION II</u>
MONDAY, JANUARY 23	WORLD LANGUAGE ACCOUNTING	ENGLISH
TUESDAY, JANUARY 24	MATHEMATICS CAREER/CONSUMER	SCIENCE
WEDNESDAY, JANUARY 25	SOCIAL STUDIES	MARKETING BUSINESS MANAGEMENT
THURSDAY, JANUARY 26	RELIGION	PSYCHOLOGY SOPHOMORE ALGEBRA II
FRIDAY, JANUARY 27	CONFLICTS MAKE-UP EXAMS	MAKE-UP EXAMS

N.B. ART, MUSIC, COMPUTERS AND COMMUNICATIONS EXAMS WILL BE ADMINISTERED ON JANUARY 18, 19, AND 20.

POLICY FOR MAKE-UP EXAMS

All unexcused absences during exams MUST BE verified with notes from BOTH THE DOCTOR AND PARENT upon the student's return to school. A DOCTOR'S NOTE WILL NOT BE ACCEPTED AFTER THREE SCHOOL DAYS. If a student is granted an excused absence on a scheduled exam day, a make-up exam will be scheduled during the exam week when the student is not scheduled for another exam. If this is not possible, the missed exam(s) MUST BE TAKEN ON THE MAKE-UP DAY. If an absence is determined to be unexcused, the student will not be permitted to make-up the exam and the grade(s) will be calculated as a "F"(=0).

FAMILY VACATIONS DO NOT CONSTITUTE A VALID REASON TO BE ABSENT FROM EXAMS AS SCHEDULED ON THE SCHOOL CALENDAR.

All exams must be taken by Friday, January 27, the make-up exam day. If a student does not take all exams by Friday, January 27, and he/she does not have a doctor's excuse, the student will receive a grade of "ZERO" for any missed exam.

STUDENTS WHO MISS EXAMS BECAUSE OF TUITION - These students ARE NOT TO REPORT TO SCHOOL until the situation is responsibly addressed. When this obligation is taken care of, exams will be administered. However, this cannot go beyond February 3, 2012.